

University of Utah Reading Clinic

Distance Tutoring Checklist for Parents

* In order to be eligible for our Distance Tutoring program, your family needs to reside a minimum of 30 miles from our clinic location; 5242 S. College Dr., Murray, Utah 84123.

*Your student must be evaluated at our clinic and recommended for tutoring services.

*Students will remain on our Distance Tutoring wait list until a spot becomes available. At this time, you will be notified of the tutoring opportunity.

*When you are notified of an opening, we recommend the following:

- ✓ Make arrangements with our staff member to review your tutoring fee per session.
- ✓ Review the equipment necessities for Distance Tutoring.
- ✓ Understand that an adult must be present during all tutoring sessions.
- ✓ Determine if this tutoring option, with tutoring fees, equipment necessities, and supervision requirements is plausible for your family?
- ✓ Confirm that the tutoring days and time slot offered works with your student's and the family's schedule.

When your commitment is confirmed:

- You will receive a Distance Tutoring packet by email that contains documents and instructions for set-up:
 - UURC Tutoring Contract- read, sign, and email back to UURC
 - UURC tutoring calendar for the school year
 - Setting up ZOOM on your computer – instructions
 - How to purchase your HUE HD camera
 - How to secure the text your student will use for tutoring
- Your student's tutor will make contact with you and discuss the specific protocol for your sessions.
- Tutoring begins!

